

Transfer or Discharge, Emergency

Policy Statement

Emergency transfers or discharges may be necessary to protect the health and/or well-being of the resident(s).

Policy Interpretation and Implementation

1. Residents will not be transferred unless:
 - a. The transfer or discharge is necessary for the resident's welfare and the resident's needs cannot be met in the facility;
 - b. The transfer or discharge is appropriate because the resident's health has improved sufficiently so the resident no longer needs the services provided by the facility;
 - c. The safety of individuals in the facility is endangered due to the clinical or behavioral status of the resident;
 - d. The health of individuals in the facility would otherwise be endangered;
 - e. The resident has failed, after reasonable and appropriate notice, to pay for (or to have paid under Medicare or Medicaid) a stay at the facility. Nonpayment applies:
 - (1) If the resident does not submit the necessary paperwork for third party payment; or
 - (2) After the third party, including Medicare or Medicaid, denies the claim and the resident refuses to pay for his or her stay; or
 - f. The facility ceases to operate.
2. If a resident exercises his or her right to appeal a transfer or discharge notice he or she will not be transferred or discharged while the appeal is pending, unless the failure to discharge or transfer would endanger the health or safety of the resident or other individuals in the facility.
3. If the resident is transferred or discharged despite his or her pending appeal, the danger that failure to transfer or discharge would pose will be documented.
4. Should it become necessary to make an emergency transfer or discharge to a hospital or other related institution, our facility will implement the following procedures:
 - a. Notify the resident's Attending Physician;
 - b. Notify the receiving facility that the transfer is being made;
 - c. Prepare the resident for transfer;
 - d. Prepare a transfer form to send with the resident;
 - e. Notify the resident and resident representative as soon as practicable;
 - f. Notify the State Ombudsman when practicable;
 - g. Assist in obtaining transportation; and
 - h. Others as appropriate or as necessary.
5. Should it become necessary to transfer residents during emergency or disaster situations, transfer procedures outlined in our disaster plan will be implemented.
6. The resident's medical record must be forwarded to the Medical Records office within twenty-four (24) hours of the transfer or discharge.

References

Related Documents

Transfer or Discharge Documentation
Transfer or Discharge Notice
Resident Transfer Form (MP5434)

Revision Date:

Date: 5-3-2018

Date: 3-14-2019